

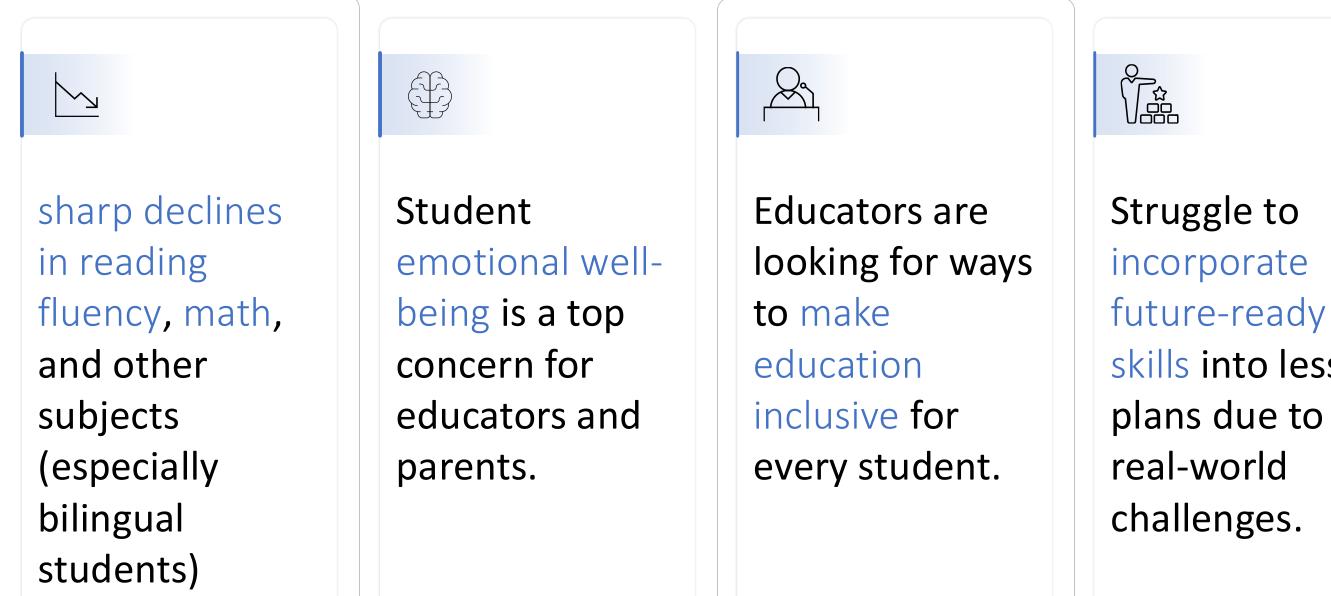
Sharpening Your Digital Toolkit: Simplifying Education with TEAMS and Copilot





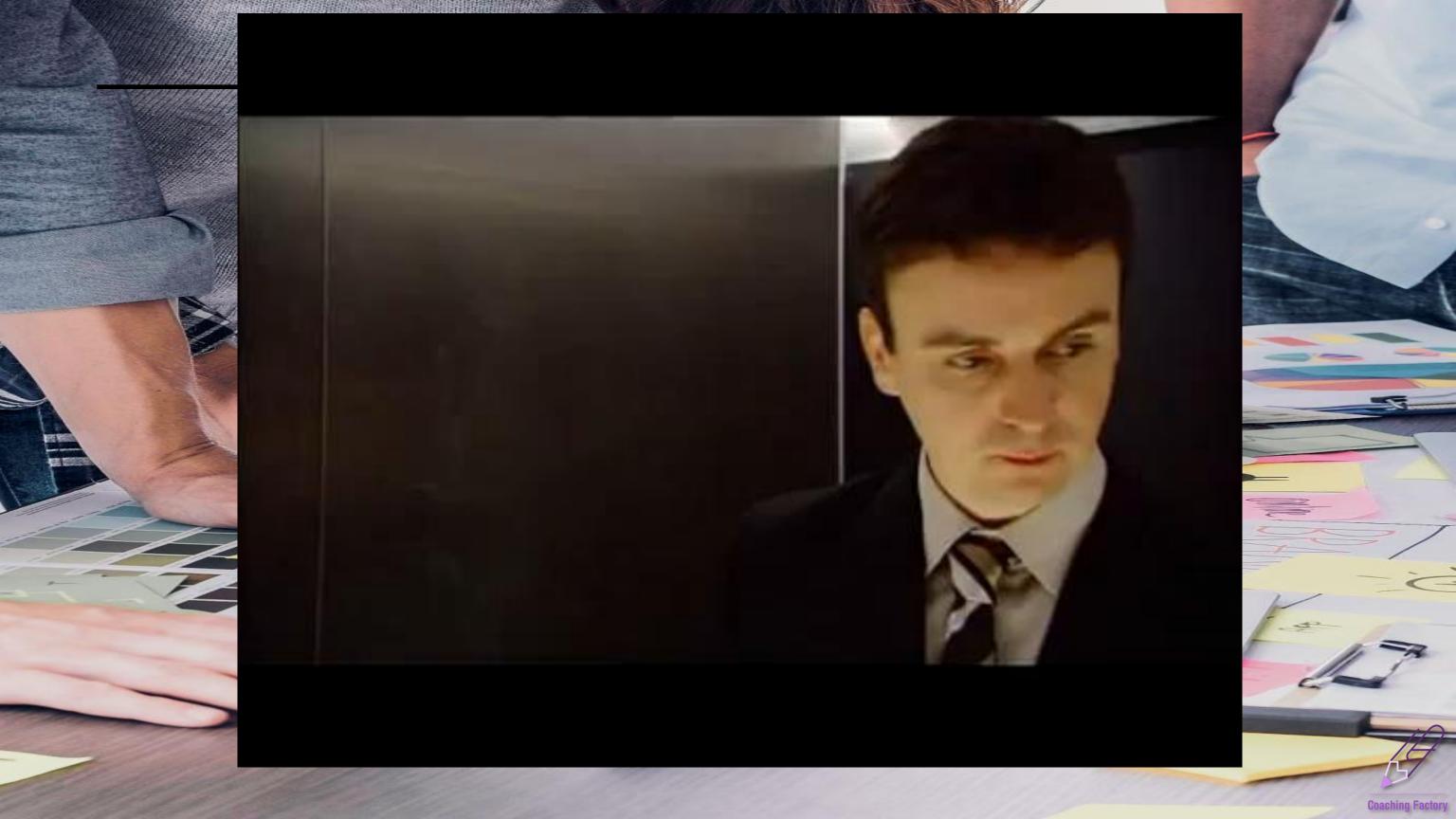
2025 Al in Action: The Future of K-12 Education Conference

Challenges facing educators today...





skills into lesson plans due to real-world challenges.



Artificial Intelligence is



No. of Concession, Name

Artificial Intelligence is

Capability of Computer Systems or Algorithms to **IMITATE** intelligent human behavior such as Critical Thinking, Making Decisions, or Problem-Solving.



Feature	Microsoft Co-Pilot	ChatGPT
Base Model	GPT-4	GPT-4
Integration	Integrated into Microsoft 365 apps	Standalone web-based tool
Security	Enterprise-level data protection	Security measures in place, but concerns exist
Data Access	Access to internal educational data	No access to internal educational documents
Performance Updates	May lag behind in updates	Regular updates and improvements
Use Case	Ideal for educators using Microsoft tools	Versatile for various educational applications
Prompting Techniques	Requires effective prompting for best results	Effective prompting enhances response quality
Response Variety	May provide multiple drafts for educational materials	Typically offers one response per prompt
Web Access	Can search the web, but primarily works with internal data	Can search the web for educational resources
Collaboration Features	Facilitates collaboration through Microsoft 365 tools	Limited collaboration features
Customization	Tailored to integrate with specific school systems	More general responses, can be tailored with prompts
Learning Support	Can assist with data analysis and reporting in education	Provides explanations, tutoring, and writing assistance







Be Specific

Provide clear, detailed instructions to get the most accurate and useful results.

Use Proper Language 3

Employ correct grammar and punctuation to ensure clear communication the AI-agent.

Engage in Dialogue

- Treat interactions
- like a conversation,
- refining requests
- based on initial
- outputs.





Don'ts

Avoid Vagueness

Don't use ambiguous language that could lead to misinterpretation of your request.

Skip Slang

Refrain from using colloquialisms or idioms that may confuse the AI. X Stay Focused

same conversation thread.

Don't jump between unrelated topics within the





Teams Redefining the LMS



Teams for Education is a next-gen LMS

Dynamic teaching

Student engagement

AI-enhanced workflows

Better suited for modern pedagogy.



Is Teams for Education a "Traditional LMS"?

The debate hinges on how we define an LMS:

Course Delivery: Ves (Classwork modules, assignments, live classes).

Assessment & Grading: Ves (Forms, quizzes, rubrics, weighted grades).

Key Progress Tracking: Ves (Insights + Copilot analytics).

Key Content Reusability: Ves (SharePoint, cross-class sharing).





Where Teams Surpasses Traditional LMS Platforms

1	2	3	
Real-Time Collaboration	AI Integration	Student Well-Being	
Live co-editing, breakout rooms,	Live Copilot automates	Insights tracks academic and	М ес
chat, and	feedback, summaries,	emotional trends.	in

chat, and meetings.

teedback, summaries, and engagement tracking.

Content Flexibility

4

Modules can be edited daily; integrates OneNote, Nearpod, etc.



Techniques for Creating Assignments (Live DEMO)



Learning Accelerators

Al-powered learning tools that help

- Streamline the creation,
- Review and analysis of practice assignments
- Providing students with real-time coaching







Foundational Skills

Future-Ready Skills

Reading	Math	Well-being	Speaker	Search
Progress & Reading Coach	Progress & Math Coach	Microsoft Reflect	Progress & Speaker Coach	Progress & Search Coach

Insights



Insights

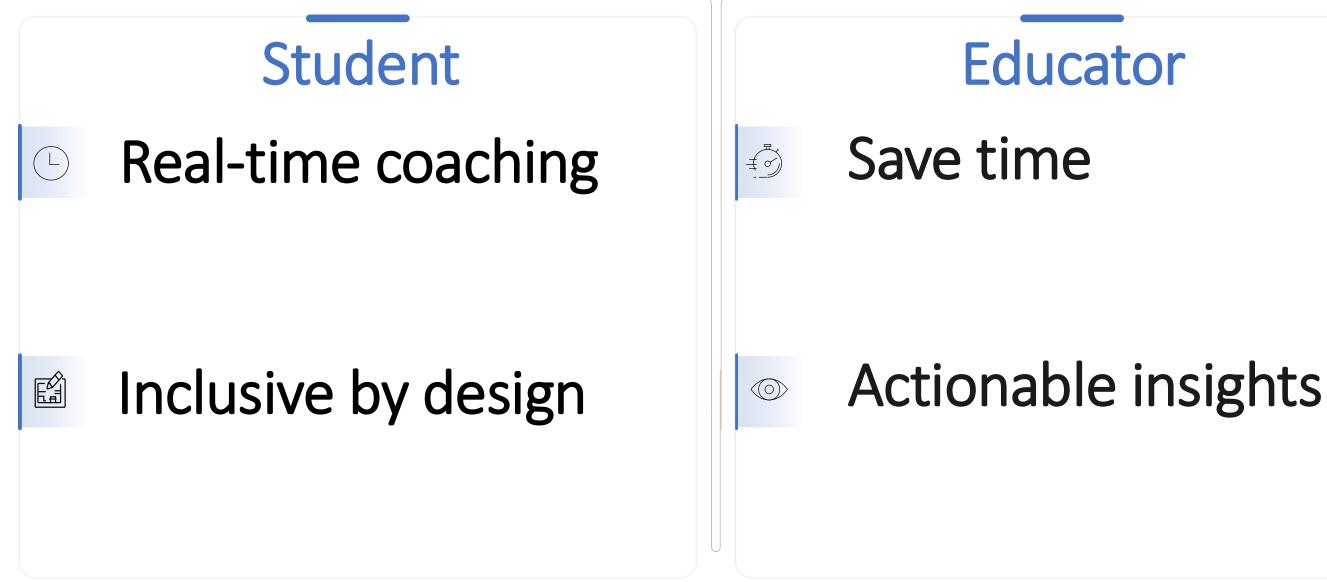
Education Insights





Coaching Factory





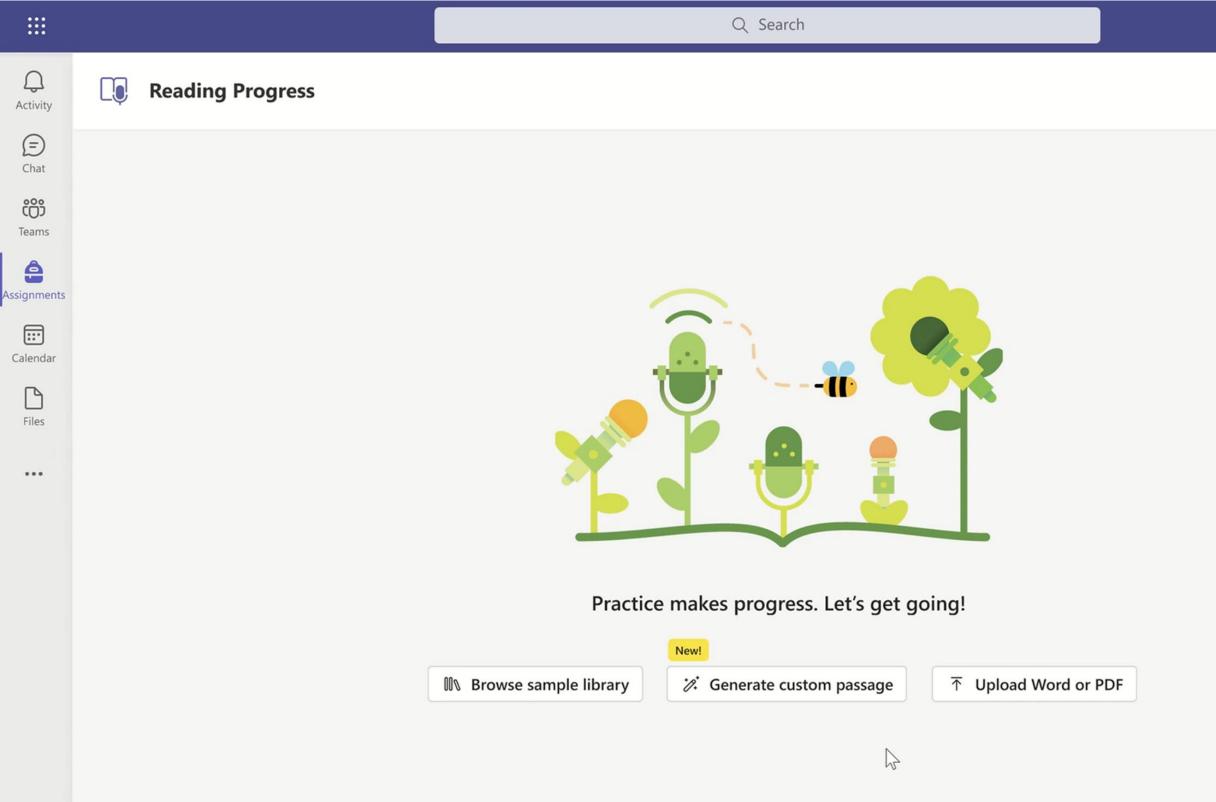




Reading Progress and Coach Reading fluency







Apps

Close	Next



Reading Progress – Educator Create

	Q Search (Ctrl+Alt+E)	
Activity	Reading Progress	Close
Calendar		Reading level (i)
tij) Teams	< Choose a different passage & Edit	780L
Accessorements	Jazz 207 words English (United States)	Genre
Chat	Jazz is a famous and beloved style of music that rose with the Harlem Renaissance. It was a very innovative form of music. It was not quite like any music form that came before it. However, it did rely on earlier music styles. African American musicians mixed elements of European music and African music to create jazz.	Non-fiction Number of attempts
OneOrive	One of the most famous characteristics of jazz music is improvisation. Improvisation is when musicians make	Unlimited
	up the music as they play it. Since improvisation is a characteristic of jazz music, jazz musicians often have the freedom to change up the music they are playing. In fact, jazz music is free to be changed in the middle of a performance! A strong jazz musician must, therefore, be able to think and create music quickly.	Time limit ① 10 minutes
+ Apps	There were many jazz musicians during the 20th century. One of the most popular jazz artists was Louis Armstrong. Have you ever heard of the song "What a Wonderful World"? Well, that was once sung by Louis	Opt in time limit cutoff feature.
	Armstrong! He is also famous for his ability to improvise on the trumpet. Another famous jazz performer was Billie Holiday. She was a singer who could improvise with her voice. She is remembered for singing with emotion and passion.	Pronunciation sensitivity (j)
		Default
		Reading Coach (i) Edit
		Add comprehension (i)
		Require video Y











Chat

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Teams

Reading Progress

Assignments

Calendar

Files

•••

< Ch

< Choose a different passage

age 🖉 Edit

Student view

Geography of the Earth

209 words | French (Canada)

The study of Earth's landforms is called physical geography. Landforms can be mountains and valleys. They can also be glaciers, lakes, or rivers. Landforms are sometimes called physical features. It is important for students to know about the physical geography of Earth.

The seasons, the atmosphere and all the natural processes of Earth affect where people are able to live. Geography is one of a combination of factors that people use to decide where they want to live.

The physical features of a region are often rich in resources. Within a nation, mountain ranges become natural borders for settlement areas. In the U.S., major mountain ranges are the Sierra Nevada, the Rocky Mountains, and the Appalachians.

Add comprehension questions

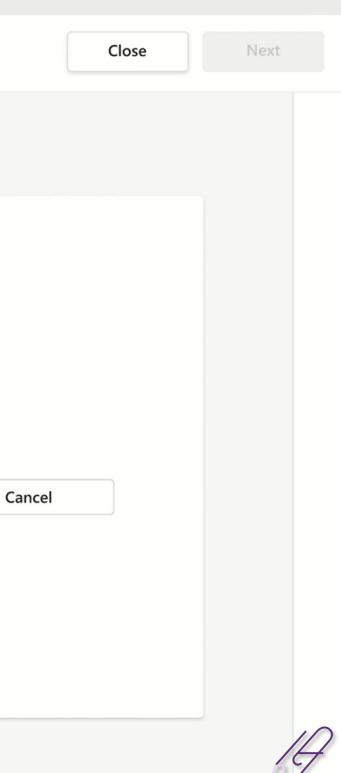
Q Search

Generate questions

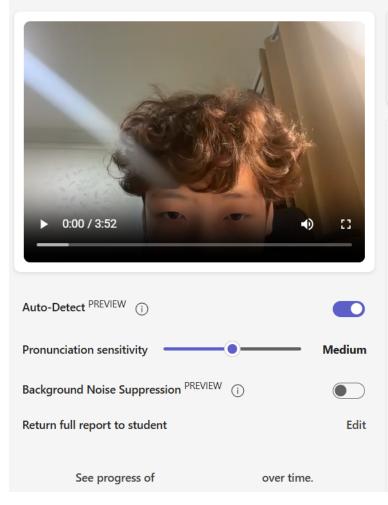
Add my own

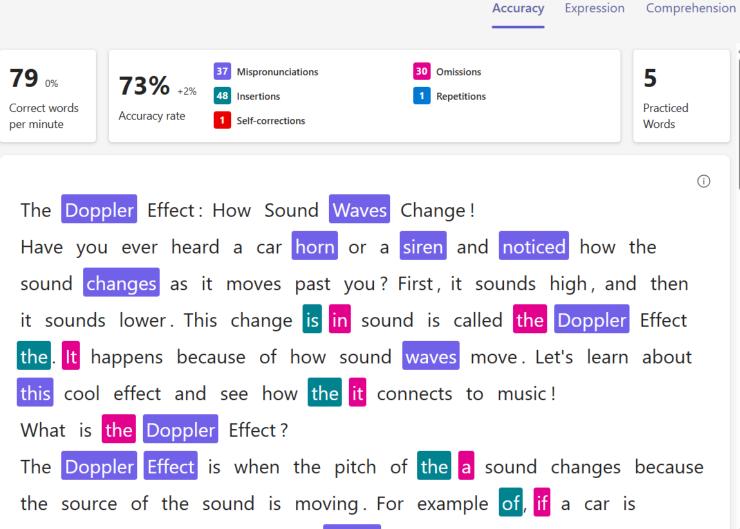
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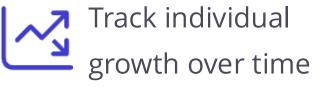








Generate class-wide fluency reports



 \square All genres \checkmark \square All reading levels \checkmark 📰 Last year 🗸 Average words per minute Assignments Average accuracy rate 8 54%

Challenging words

63

support supports method main element liquids create another changes shape matter potential experiment properties evidence container oxygen energy share states compounds solid waves converted kinetic liquid prove mixtures example means life heat substances reasoning case pure cooled interference hypothesis substance sound ability gold essential volume into elements observations addresses understanding

ê

Create a challenge assignment

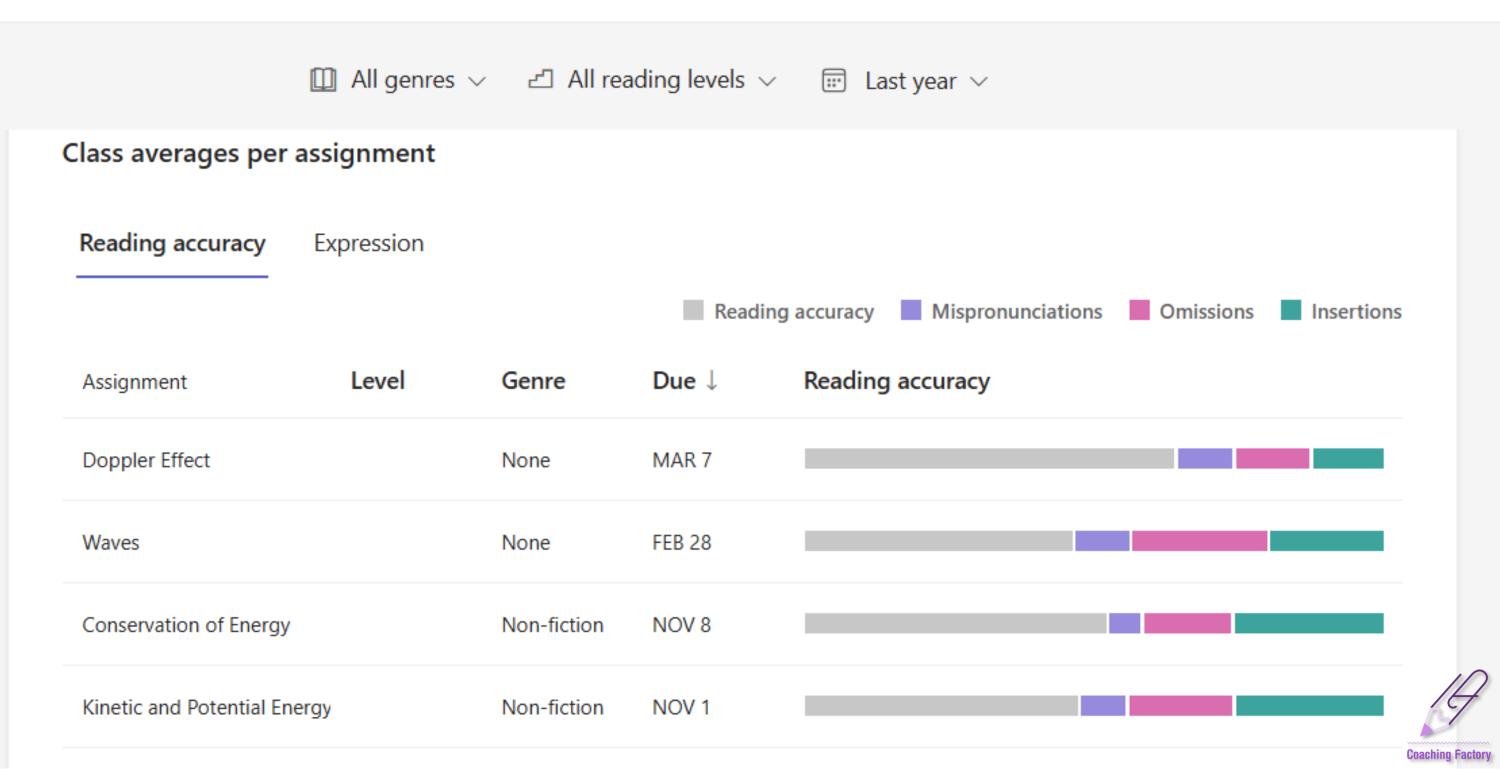
These words were most challenging for Ziqiao. Turn these words into a new Reading Progress assignment to provide extra practice.

Generate passage



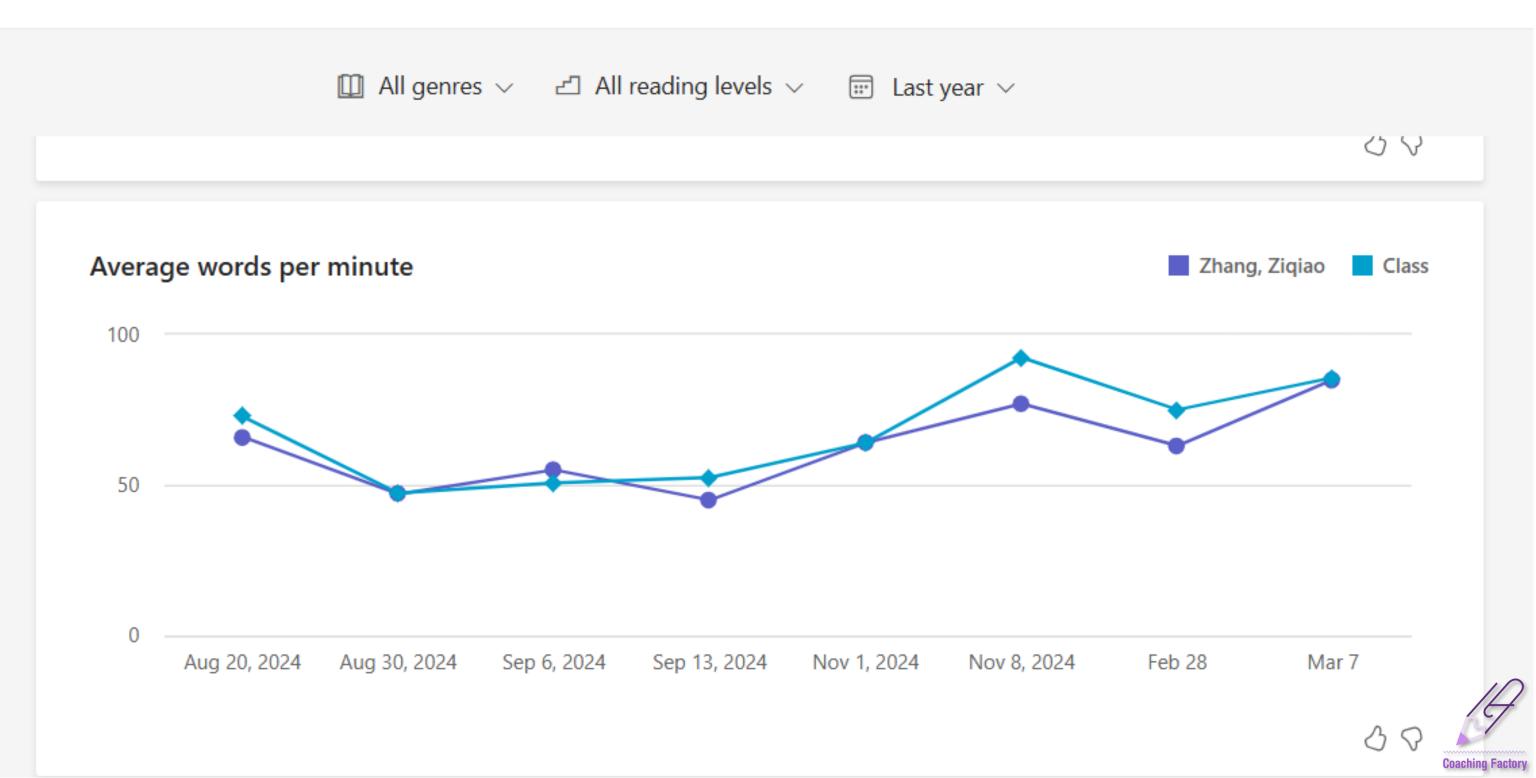


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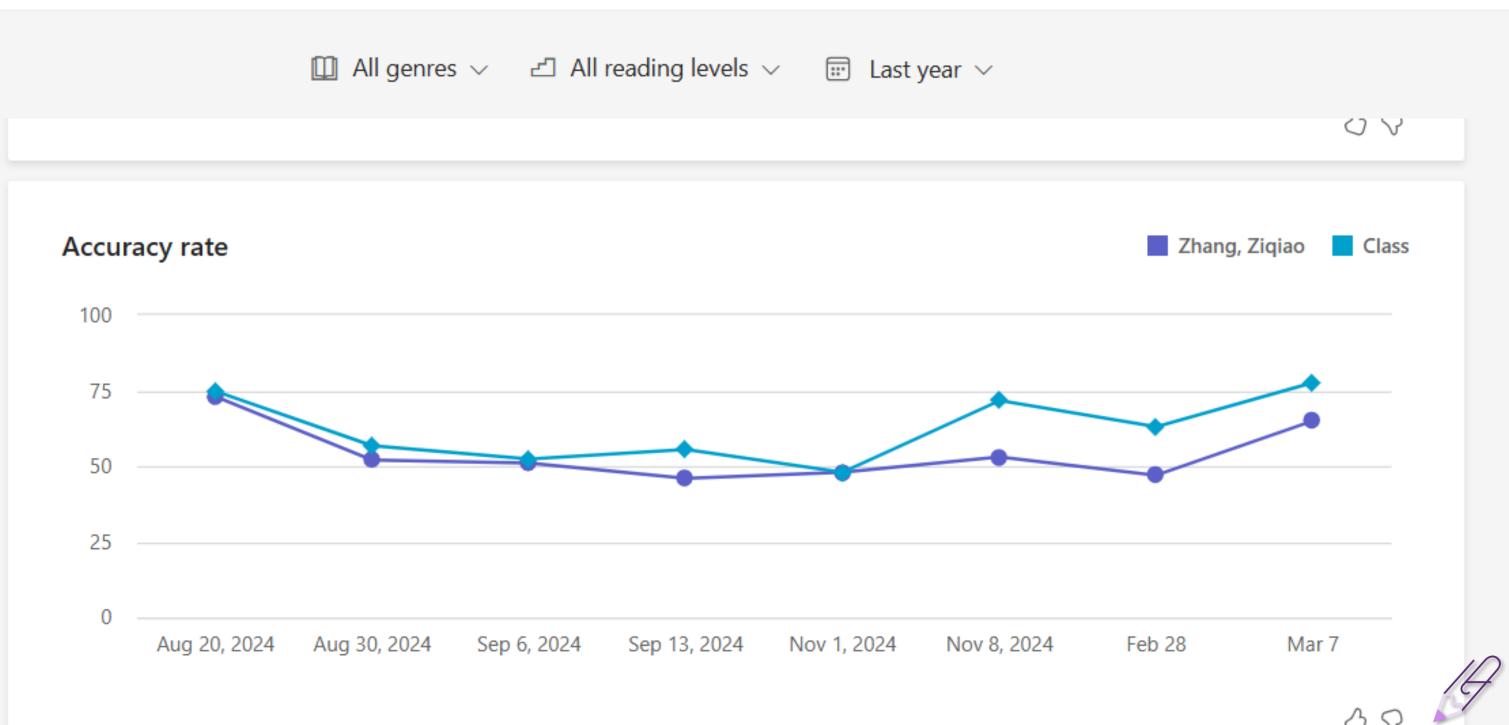


Reading Progress Report



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Reading Progress Report

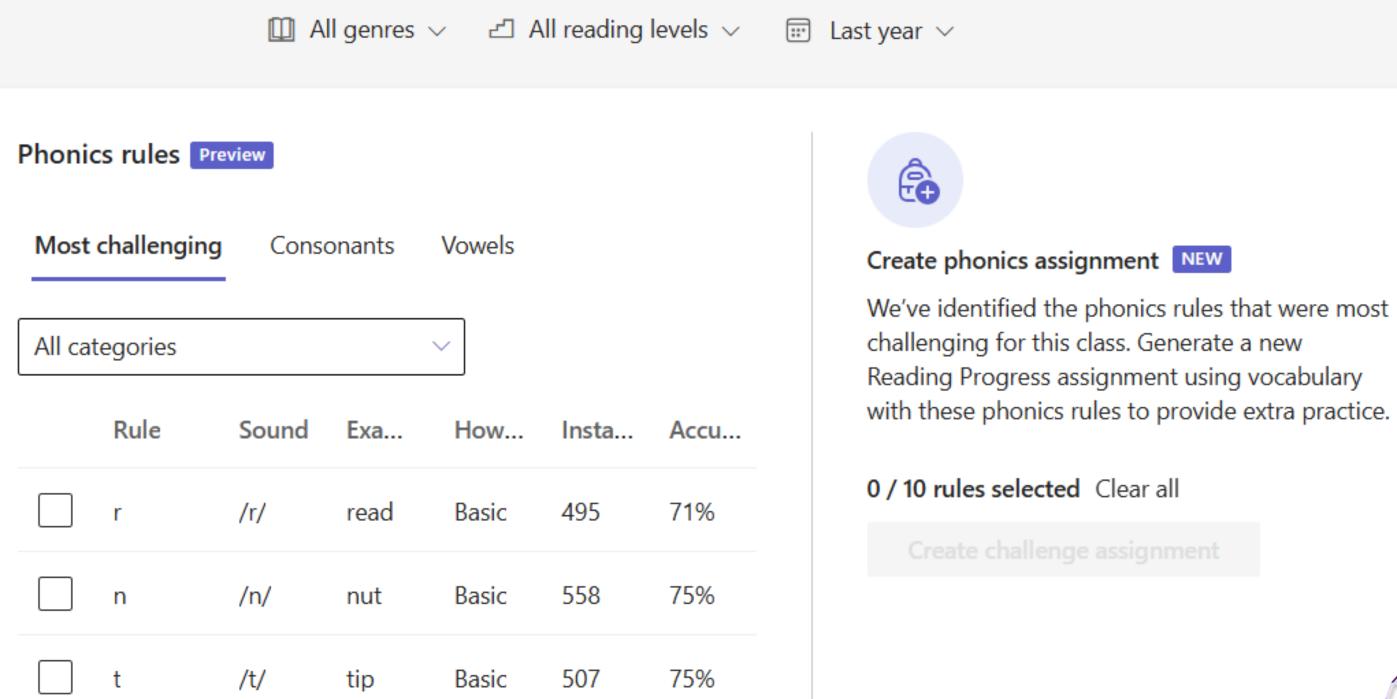


Coaching Facto

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Reading Progress Report





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X Incorrect 0/1 Points

1. What is the Doppler Effect? *

A type of music genre.

When sound waves cancel each other out.

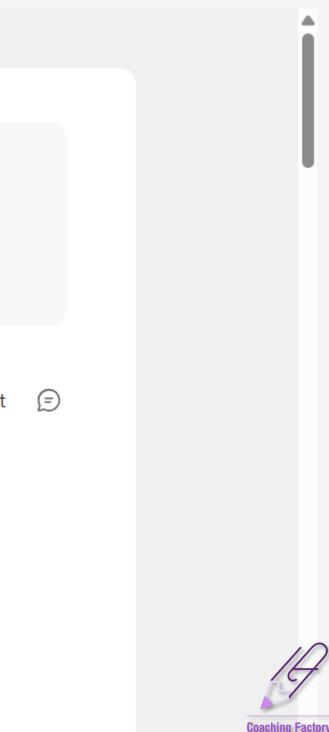
The frequency of a sound wave.

When the pitch of a sound changes because the source of the sound is

0 / 1 pt (=) Auto-graded

Expression

Comprehension



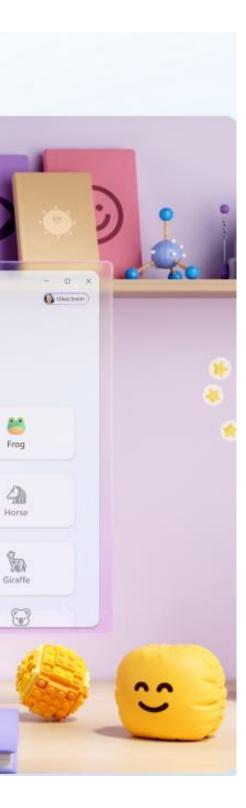


Reading Coach

FREE

Engage students and improve reading fluency with Al-powered stories and personalized practice.

Get started



00

Choose the main character

14 Cat

9

Owl

E

Elephant

4

Dog

12.

Rabbit

0

find

B)

Animals

6

Bear

....

Lion

13

Wolf





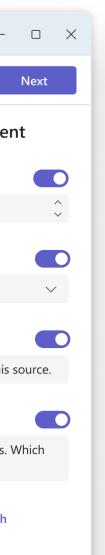
Search Progress and Search Coach Information literacy





T		< > Q Search				–
ل Activity	Search Progress					Close
(=) Chat	Search Coach		About	Feedback	Settings	Customize assignme
ê						Minimum sources 🛈
Assignments						5
Teams						References ^①
Calendar						APA
		Q Type keywords or a phrase				Explanation $^{\textcircled{0}}$
Files		⑦ Domain Pile type Date range + Operators				Describe why you saved this
\pm		0				Reflection 😳
Apps		SEARCH TIP OF THE DAY Some top results show up because they are popular, not necessarily accurate. Look through a few links for a more balanced perspective.				Look at all of your searches. ones were most helpful?
						段 Customize Search Coach
						⑦ Student view







L iji			< > Q Search			–
 Activity	Q Search Progress					
(=) Chat		오 What do astrona	uts eat?		$\times \rightarrow$	Collected sources
teams		🕙 Domain	🖒 File type	🗊 Date range	+ Operators	> Assignment instructions
Calendar		SEARCH TIP OF T	HE DAY			Sources 2 of 5 collected
A ssignments		U	ow up because they are po	pular, not necessarily accura	ate. Look through a few	Search terms: What do astronauts Eating in Space NASA
Files						nasa.gov/audience/foreducators/st
•••	-	Eating in Space N	ASA reducators/stem-on-stat	ion/ditl eating		This source is from a reliable site and is relevant to my research.
÷		An astronaut can choo	ose from many types of f	foods such as fruits, nuts, drinks include coffee, tea,	•	✓ Reference added
Apps		NewsGuard 100%	Domain nasa.gov	Last crawled 2 days ago	Country United States	Source: lateral reading https://www.space.com/what-do- astronauts-eat-space-food
	(+)	How do scientists	build the best diet fo	r astronauts?		www.space.com/what-do-astronau
	0	astronomy.com/news,	/2021/04/how-do-scient	ists-build-astronaut-diets		It looked like a very interesting ar important source.
				eds earthly needs and ran ody mass — a key marker	-	+ Add a source found without s
		NewsGuard 95%	Domain astronomy.com	Last crawled 4 weeks ago	Country United States	

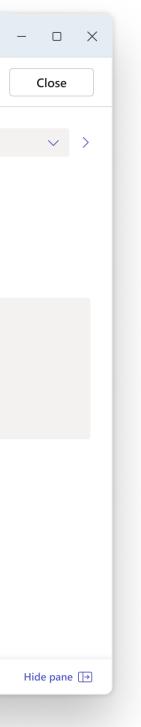






Eģi		$\langle \rangle$	Q Search			
Activity	Q Search Progres	s				
(=) Chat		Accience ont current	0 K) /			< 🚱 Cline, Christie
Assignments		Assignment summ	ary			Student work
teams		6 Searches	9 Saved sources	21 Links opened		✓ Turned in View history No work attached Take action in student view
Calendar		Compare to class	Compare to class	Compare to class		Feedback
Files			ils about how astronauts survive in spa			Enter feedback
(+) Apps		times a day do they eat? How do th eat on Earth?	ey prepare the food? How is their food	l different or similar to what they		□ı Ø +
		Reflection		^		Points / 50
	Look at your different searches. Which ones were most effective? Why? The searches that used operators were more focused. Sometimes they were too focused so I had to go back and make my search less specific because it returned only a small number of results.					
		Searches		^		









Speaker Progress and Coach Presentation skills





Speaker Progress – Educator Create

	ці,	Q. Search (Ctrl+Alt+E)			***
L.O.	Frequencies Speaker Progress				Close
	Customize your student speaking experience Choose	e what your student will see during and after their s	peech.		
Calendar Learns Learns Lasignment		Delivery Filler words	 Student view Delivery Pitch 		Presentation title Speaker Progress Language (i)
Chat Chat OneDrive Meet	Students will view their pace and receive suggestions based on their words per minute. Speaker Coach recommends that presenters speak at a rate of 100 to 165 words per minute.	Students will view any filler words they used to fill the space between sentences during their speech.	Students will view areas in their speech where they can adjust their volume and pitch. Speaker Coach uses pitch variation quotient (PVQ) to measure the relative importance of pitch and length variations in speech with a target range of 150 PVQ or higher for balanced prosody.		English Number of attempts Unlimited
 (+) Apps	Delivery	Content	Content Repetitive language		10 minutes
	Students will view a list of words they mispronounced. Speaker Coach uses speech recognition service to detect your student's words.	Students will view any areas where they can present inclusively. Speaker Coach listens for culturally sensitive phrases in these areas: disability, age, gender, race, sexual orientation, mental	Students will view a list of words that they repeatedly spoke. Speaker Coach uses a database of about 200 common words and phrases to count these instances.		New! Al feedback (i) Edit
	Audience engagement Body language	health, sensitive geopolitical topics, and profanity. Content Audience engagement Al feedback			Release rehearsal report (i) Speaker Coach (i) Unselect a Select feedback types you are interested in student receiving (required).
	Students will receive suggestions for a more	Students will receive targeted and		?	Delivery







Speaker Progress – Student Experience

	G	Q. Search (Ctrl+Alt+E)			
LO Activity	< All teams	Assignments			
Calendar	SD	< Back		🕞 💿 Not turned in	Turn in
Assignments	Speech and Debate Fall 2024 Home page Class Notebook Classwork Assignments Grades Reflect	Ethics Presentation Due tomorrow at 11:59 PM Instructions Give a presentation on an ethical dilemma of your choice. Make sure to introduce your topic and philosophical approach and consider all sides of the issue. Use Speaker Progress to get real-time coaching and feedback on your content, delivery, and audience engagement. Good luck!	Points 100 points possible		
	 Main Channels General 	My work Speaker Progress			
φ. Apps		Attach + New			







Speaker Progress – Educator Review

	Ciji (i	Q. Search (Ctrl+Alt+E)	
LO Activity	F Student Samantha		CK
Calendar Eerrs	Great spec 0:00 / 4:59	▲ ✓ Student Work ✓ Returned View History 	
Assignments (F) Chat	spea	king time total feedback	Speaker Progress
OneDrive	Top strengths	Top opportunities	Feedback B I U ∀ A ≔
D3 Meet	Pace	Body language	Great job!
+ Aops	slow words/min 150	Suggestions for a more engaging presentation: Image: Suggestion for a more engagestion for a more engages	Ø
	Your pace is just right. Keep it up! Your spot-on p make it easier for your audience to understand a remember what you said.	and	 Feedback with Copilot Enhance feedback Points
	Your average pace over time	Filler words	95 / 100 🗸
		To sound more polished and confident, pause and relax to avoid filler words:	Return
	100	umm (11) basically (1)	🕐 🖉 Hid







Speaker Progress – AI Feedback Creation

	Li ji		Q Search (Ctrl+Alt+E)				•••
Activity	🍟 Sp	eaker Progress					Close Nex
	O Cu	ustomize your student speaking experience Choos	e what your student will see during and after their s	peech.			
Calendar				ବ ୨	Student view	Presentation title	
Teams		Delivery	Delivery	Delivery		Speaker Progress	
e signment	5	Pace	Filler words	Pitch		Language (j)	
(F) Chat		Students will view their pace and receive suggestions based on their words per minute.	Students will view any filler words they used to fill the space between sentences during their speech.	Students will view areas in their s where they can adjust their volur pitch.		English	\vee
OneDrive		Speaker Coach recommends that presenters speak at a rate of 100 to 165 words per minute.		Speaker Coach uses pitch variation quotient (PVQ) to measure the relative importance of pitch and length variations in speech with a target range of 150 PVQ or higher for balanced prosody.	portance of	Number of attempts Unlimited	~
Meet						Time limit (j	
•••						10 minutes	\sim
+		Delivery	Content	Content			
Apps		Pronunciation	Inclusiveness	Repetitive language		Require video	
		Students will view a list of words they mispronounced.	Students will view any areas where they can present inclusively.	Students will view a list of words repeatedly spoke.	that they	New!	
		service to detect your student's words. phrases in these areas gender, race, sexual o	phrases in these areas: disability, age,	eas: disability, age,200 common words and phrases to countal orientation, mentalthese instances.		AI feedback (i)	
			gender, race, sexual orientation, mental health, sensitive geopolitical topics, and profanity.			Release rehearsal report (D C
						Speaker Coach (i)	Unselect all
		Audience engagement				Select feedback types you a receiving (required).	re interested in students
		Body language				Delivery	
		Students will receive suggestions for a more			?	Delivery	_













Speaker Progress – AI Feedback Review

	ε ξ ί	Q Search (Ctrl+Alt+E)						•••	
Activity	🗑 Student Samantha							Clos	
Calendar				Report Transcript	<	55		\sim	
Teams Teams Assignments Chat OneDrive		Transcript pach categories ry 1 Image: Content 4 Image: Audience engagement 0			0 Student Work ✓ Turned in View H Speaker Pro Take action in studen Feedback				
	Transcript		Summary	C Edit	В		\forall	≜ :≡	
Meet ••• Apps	Hi everyone, I'm Samantha, and today I'm going to talk to driving cars. So self-driving cars, or autonomous vehicles already being rolled out and is already here today. And th autonomous vehicles. Human drivers are subject to huma tired, we get hungry, we even get angry, aka road rage. An accidents and things that happen because of human error	s, are a new technology that's here are a lot of benefits to n error. We get sleepy, we get nd so there are a lot of	Samantha, your speech on the ethics was informative and engaging. You ef the topic and highlighted the benefits vehicles, stating that they could 'elimi and save lives.' Your explanation of th was particularly strong, as it clearly illu dilemmas involved in programming so However, there were areas where clar	of self-driving cars ffectively introduced s of autonomous inate a lot of that le trolley problem ustrated the ethical elf-driving cars.	en Ø	nter feedbac	¢		
	eliminate a lot of that and save lives, save money, and infr up to 4.2 million in accidents every year. So major stakeho conversation of self-driving cars are the drivers and the ow beginning, are more likely to be tech-savvy, wealthier, and the average Tesla consumer today, we have pedestrians are be protected and want to make sure this technology is be have manufacturers of the cars that want a smooth rollour technology, as well as policymakers that will keep everybo	of the trolley problem. Addition examples from the moral mach insightful, some sentences coul organized. For instance, instead Southern Hemisphere, you can strong preference for sparing th could say, 'In the Southern Hem preference for sparing younger speech was well-structured, but for clarity and style would enha		ditionally, while your use of machine experiment was s could be more concise and istead of saying, 'So in the u can see there is a pretty ring the younger people,' you n Hemisphere, there is a strong unger individuals.' Overall, your d, but refining some sentences enhance your delivery. Keep		Feedback with Copilot Finance feedback Points / 100 Return			
	problem is an interesting problem even heard about in ph high school or college. And basically, a trolley is careening			?) _			⊡ Hide	







pane



Math Progress and Math Coach Numeracy skills



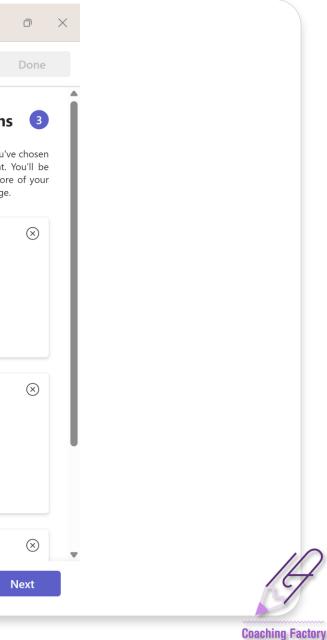




Select a category + topic to generate questions

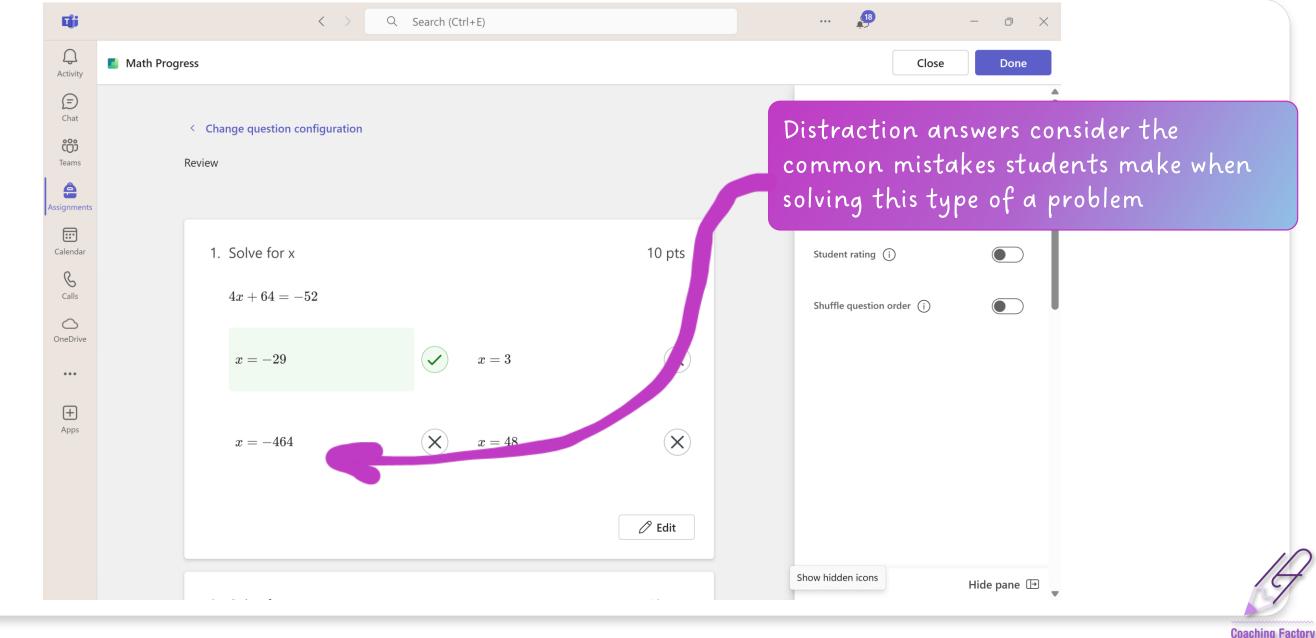
L ii		< > Q Search (Ctrl+E)			
Q Activity	Math Progress				Close
(=) Chat				Î	Selected questions
COS Teams	Generate Create your own			I	These are all the questions you've for your students' assignment.
Assignments	Choose the appropriate category and topic fr You can click on as many as you'd like to add multiple choice by default, but you can edit th	I	able to edit, delete or add mor own questions on the next page		
Calendar	Category	Торіс		- 1	Solve for x
C alls	Expressions and equations $\qquad \lor$	Linear equations	Generate		4x + 64 = -52
OneDrive	Solve for x	Solve for x	Solve for x		Answer $x=-29$
•••	4x + 64 = -52	10x - 120 = 40	5x = 20		Solve for x
+ Apps	Answer	Answer	Answer		x + 848 = 849
	x = -29	x = 16	x=4		Answer
	Solve for x	Solve for x	Solve for x		x = 1
	2x = 20	$x \div 3 = 10$	x + 848 = 849	?	Solve for x







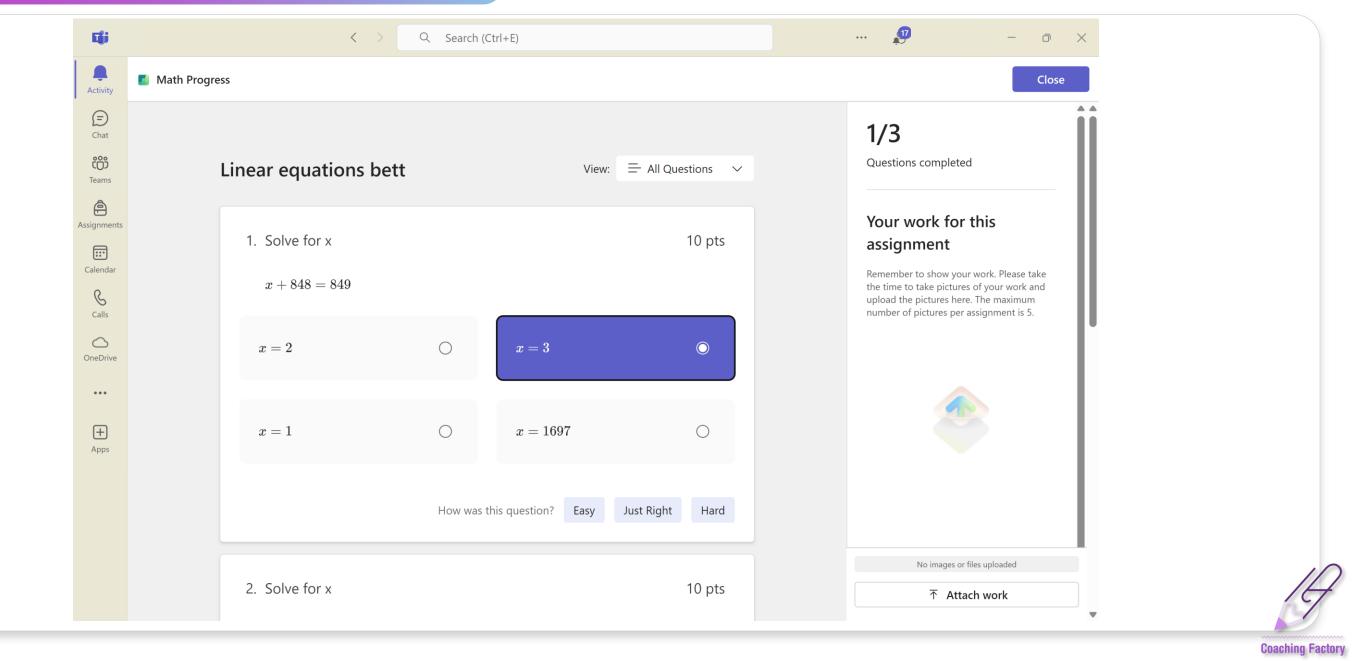
Review and customize the assignment







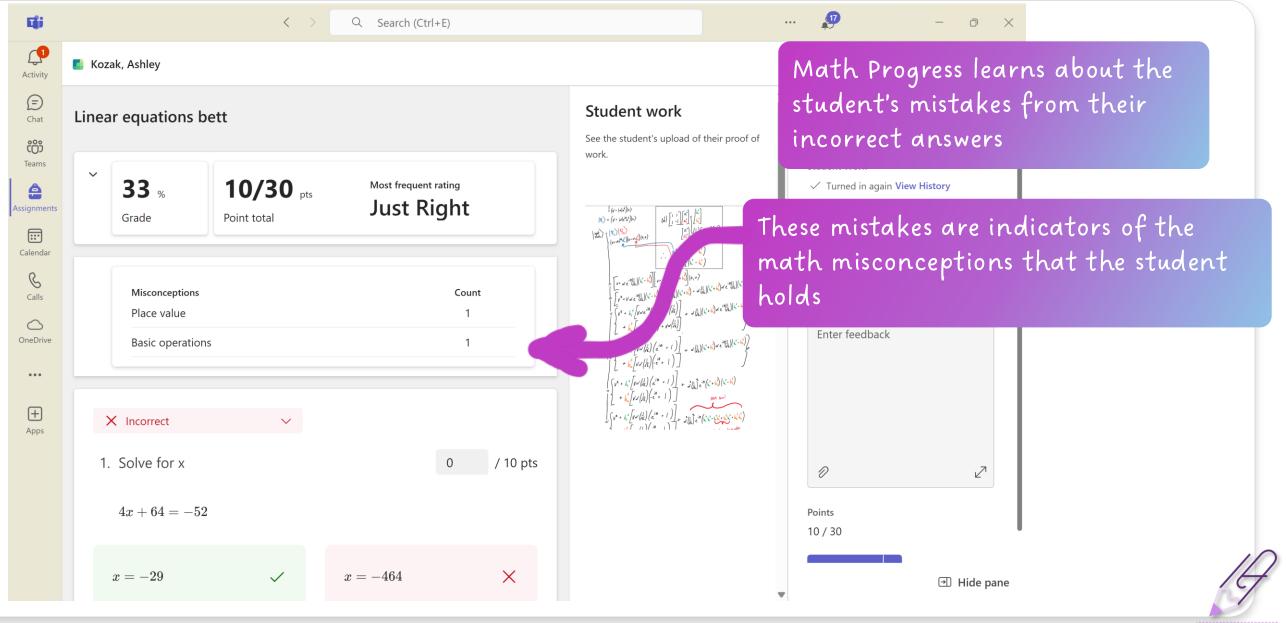
Working on problems







Grade the assignment

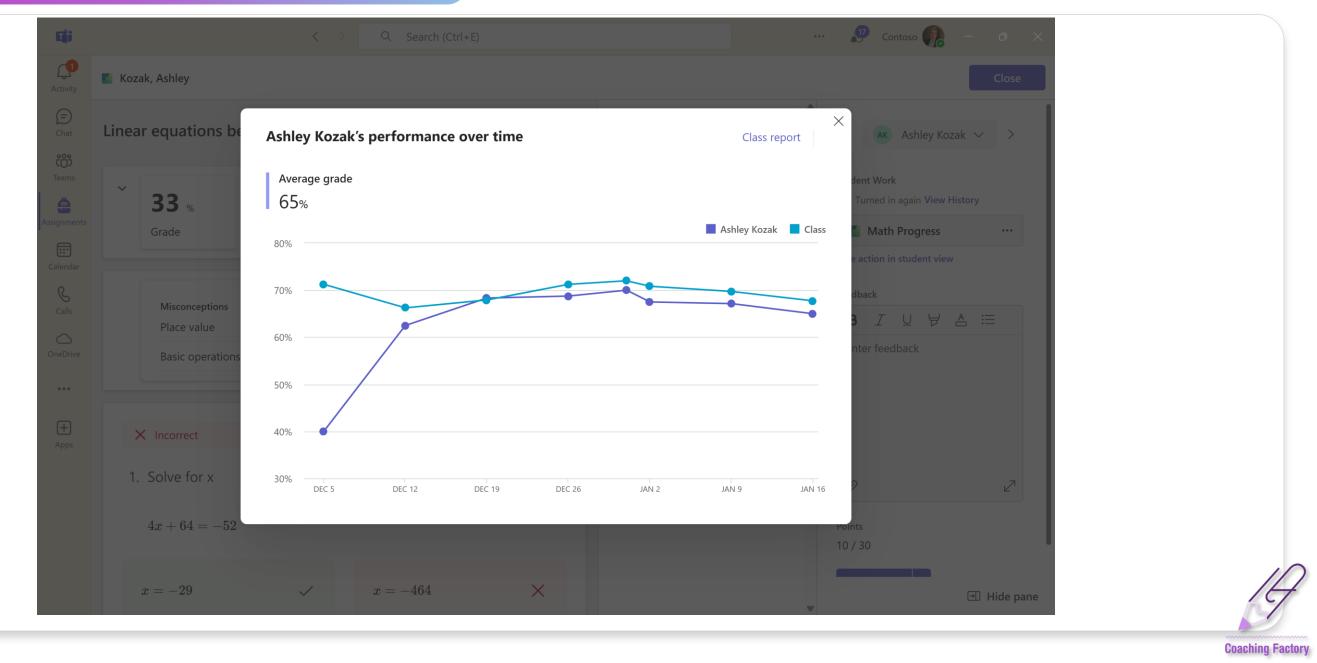




Coaching Factory



Actionable insights



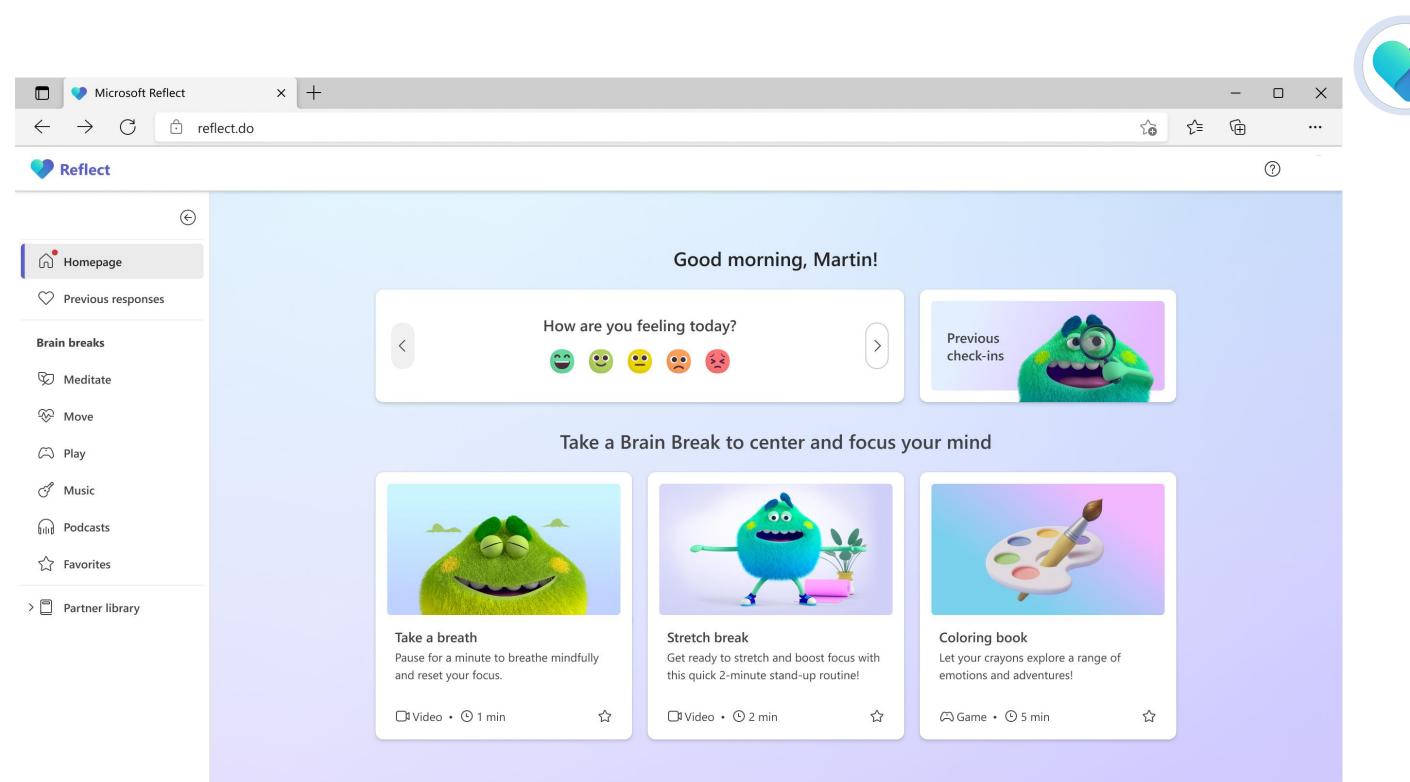




Reflect Social and emotional wellbeing

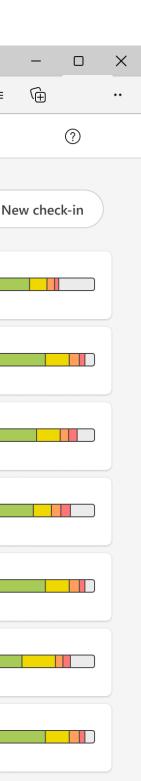




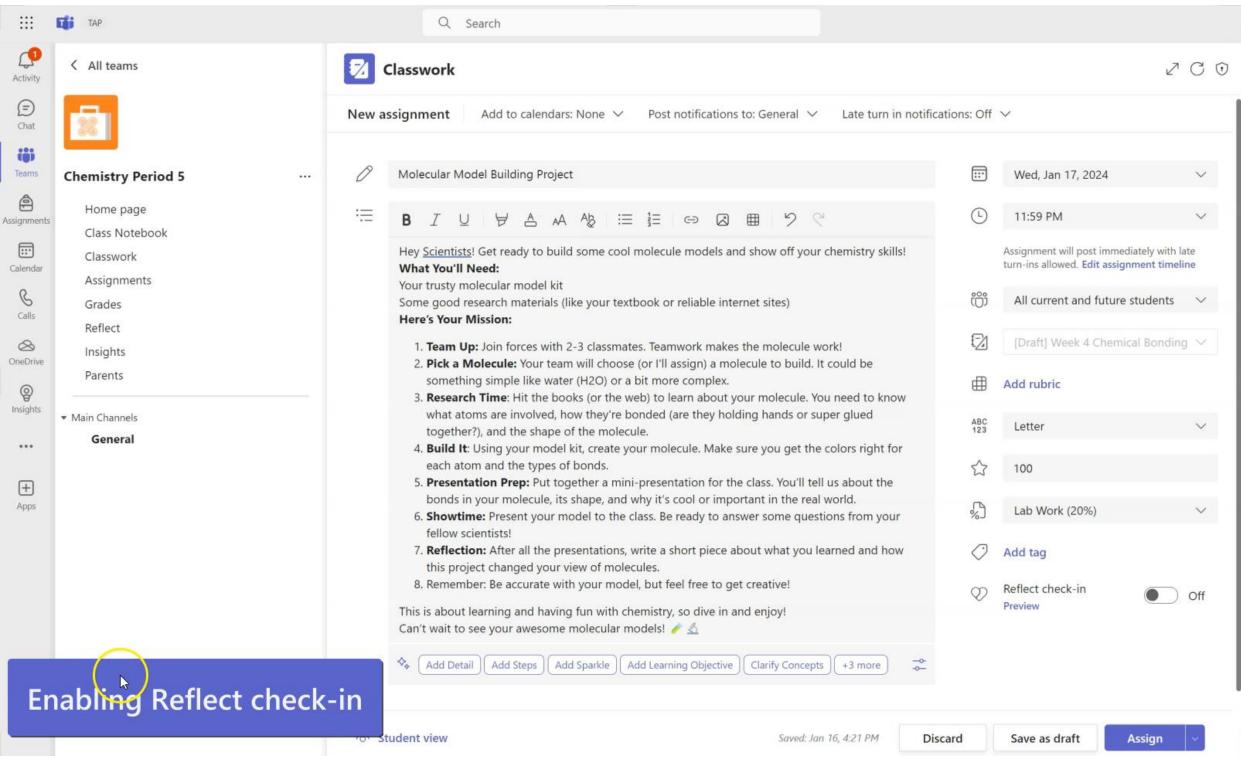




■ Microsoft Reflect × +						
\leftrightarrow \rightarrow C $\stackrel{\circ}{\Box}$ reflect.microsoft.com//676763						
V Reflect						
) Check-ins	♡ Check-ins		+ Ne			
Emotion Board	How are you feeling about your progress in the class? 1h left	Nov 21 09:32 AM				
Brain breaks	How are you feeling today? Closed	Nov 14 09:30 AM				
↔ Move	How are you feeling today? Closed	Nov 7 09:27 AM				
ී Music IIII Podcasts	How are you feeling about your reading skills? Closed	Oct 30 09:30 AM				
☆ Favorites✓ □ Partner library	How are you feeling today? Closed	Oct 23 09:31 AM				
Calm	How are you feeling today? Closed	Oct 16 09:3 AM				
び What's new? Do you like Reflect? ろ ♀	How are you feeling today? Closed	Oct 9 09:34 AM				











Education Insights Data driven analytics and insights





Harnessing Learning Accelerators data for a 360° student view to enhance student support:

Assignments and grades integration to track academic performance.

Student wellbeing by using Reflect to monitor mood trends over time.

Student engagement through attendance, conversations and more.

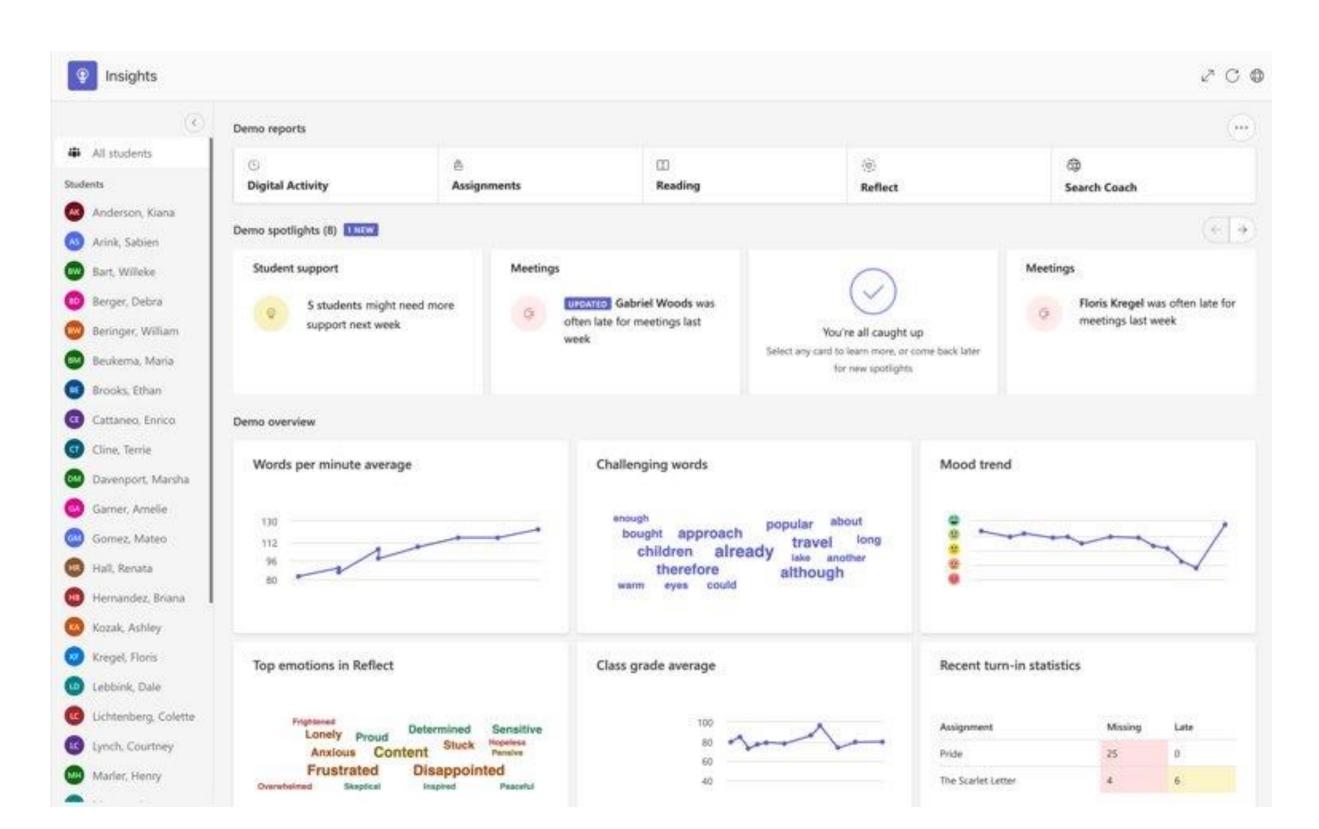
Reading, Math, Search, Speaker data automatically uploaded.

Workload of students on different school activities.

Intelligent actions to support your students when they need it.



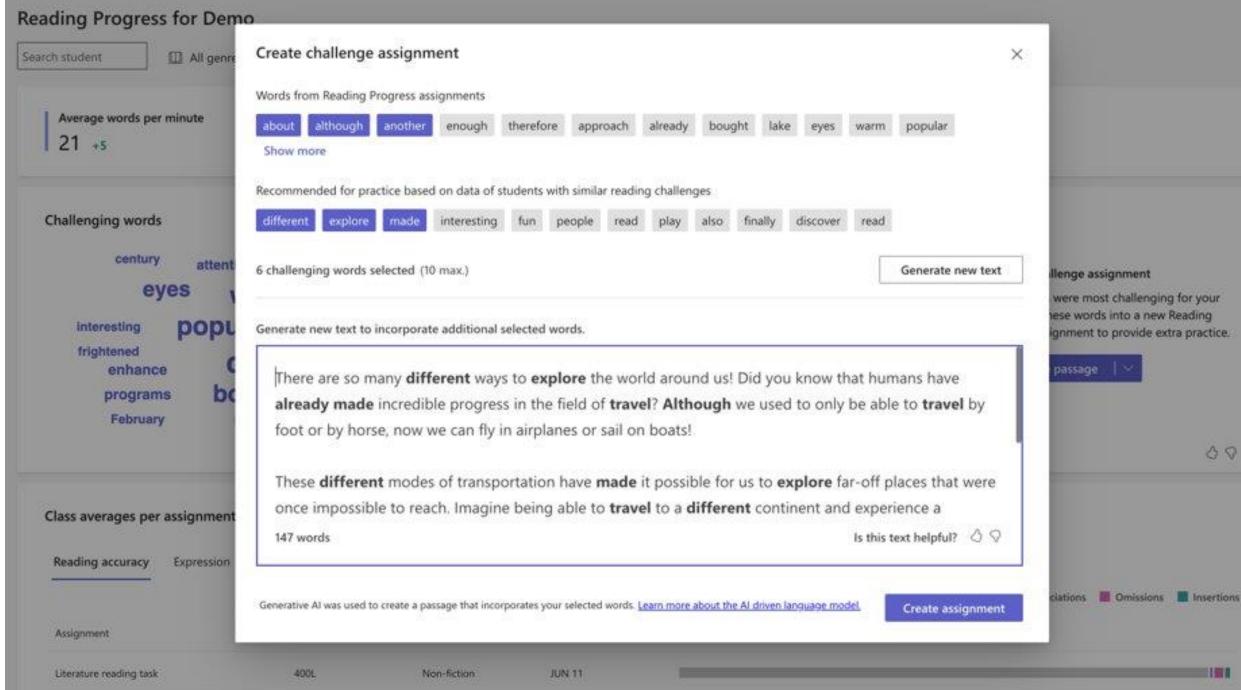


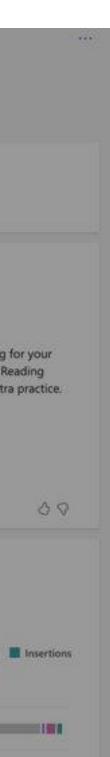






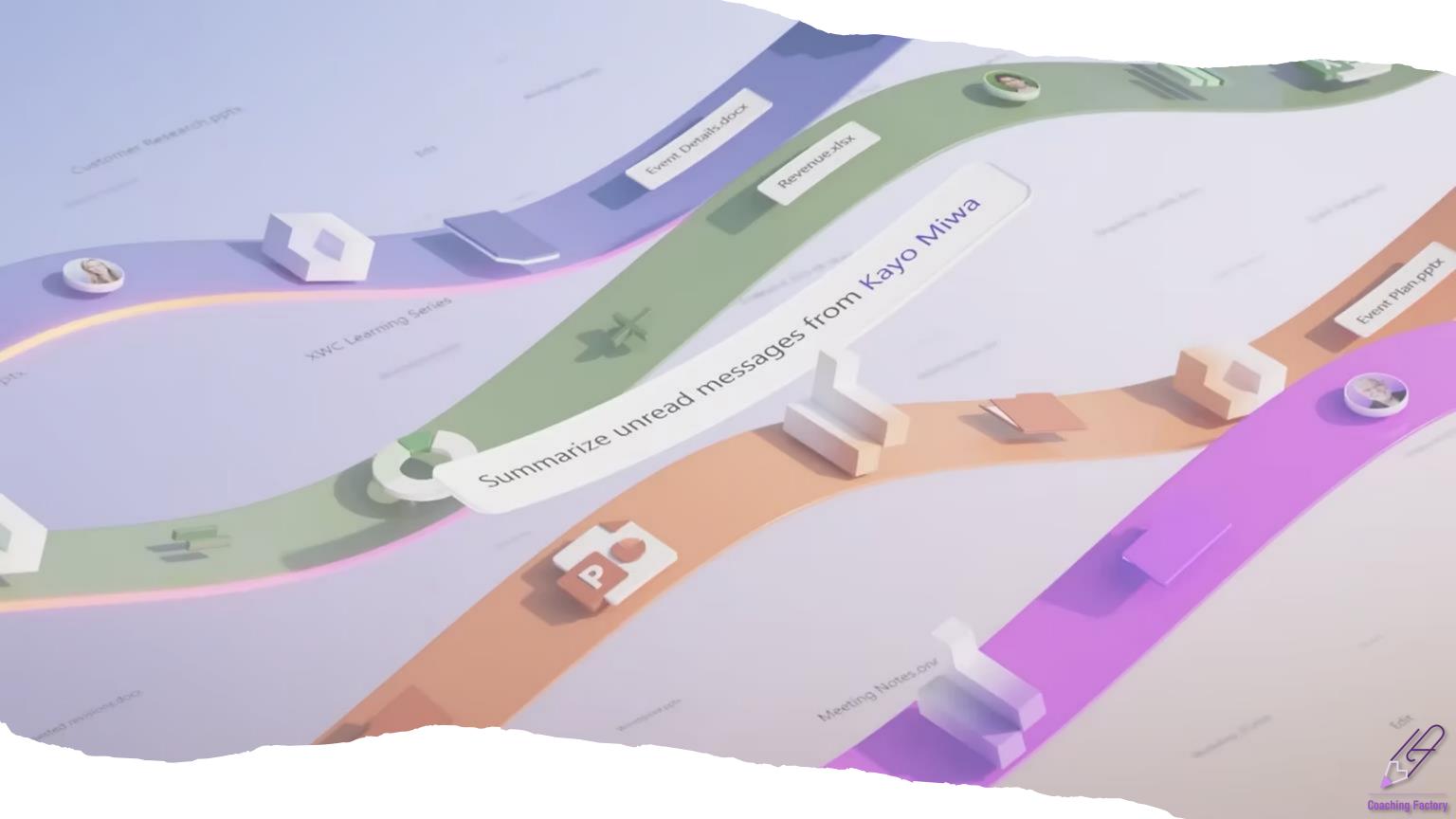
< Back to overview















上海青浦区协和双语学校 SHANGHAI UNITED INTERNATIONAL SCHOOL **QINGPU CAMPUS**

THANK YOU



Vjaceslavs (Slava) Matvejevs

slava.matvejevs@daischina.net







A Quick Guide to TEAMS

Copilot Cheat Sheet



2025 Al in Action: The Future of K-12 **Education Conference**